



# Leigh-on-Sea Town Council

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**Chairman:** Cllr Paul Gilson | **Vice Chairman:** Cllr Andrew Wilkins

**Town Clerk:** Helen Symmons PSLCC



## MINUTES OF A MEETING COMMUNITY & CULTURE COMMITTEE Held **online** TUESDAY 27<sup>TH</sup> APRIL 2021

Present: Cllrs: David Bowry, Keith Evans\*, Anita Forde (Chairman), Emma Smith, Mike Wells (from minute 89) and Andy Wilkins

\*Cllr Evans was present from the start of the meeting but could only be heard from minute 89

In attendance: Cllr Emma Mills and Helen Symmons (Town Clerk)

### ***The meeting opened at 7.31pm***

#### 75. CHAIRMAN'S MEETING PROTOCOL ANNOUNCEMENT

The Chairman welcomed all to the meeting and announced the online meeting protocol.

#### 76. APOLOGIES FOR ABSENCE

Cllr Gilson

#### 77. DECLARATION OF MEMBERS' INTERESTS

***There were none.***

#### 78. APPROVAL OF MINUTES OF THE MEETING OF 2<sup>ND</sup> FEBRUARY 2021

The minutes of the Community & Culture Committee meeting on 2<sup>nd</sup> February 2021 were **AGREED** as an accurate record of the meeting. They will be signed by the Chairman at the next available physical meeting where this is possible.

#### 79. PUBLIC REPRESENTATIONS

There were none

#### 80. TOWN CLERK'S REPORT

The Committee **NOTED** the report.

### LEIGH COMMUNITY CENTRE

#### 81. FACILITIES REPORT

The Committee **NOTED** the reports.

#### 82. BOOKINGS REPORT

The Committee **NOTED** the report.

83. LORNA & LOTTIE'S REPORT

The Committee **NOTED** the report.

84. ARTS GROUP REPORT

The Committee **AGREED** for Jill Adair to be co-opted to the Arts Group if she wished.

<b>ALLOTMENTS</b>
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85. MANCHESTER DRIVE, LEIGH SIDE SECURITY

The Committee **NOTED** the report and the Town Clerk confirmed that a permanent padlock is now in place and compatible with existing keys.

<b>COMMUNITY FACILITIES</b>
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86. SKATEPARK

The Committee **NOTED** the report.

87. STRAND WHARF

The Committee **NOTED** the report.

<b>HEALTH &amp; WELLBEING PROGRAMMES</b>
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88. EVENTS PDG **Agenda item 14**

The Committee **RESOLVED** to use the current lighting scheme supplier at a cost of £12,481.80 which included the additional displays for 2021.

The Committee **RESOLVED** to vire £2,000 from Events EMR to the H&W Leigh Festive Walk budget.

***Cllr Wells joined the meeting***

***Cllr Evans could be heard in the meeting***

89. FARMERS' MARKET

The Committee **NOTED** the report and was pleased that the market days may increase.

90. COMMUNITY TRANSPORT

The Committee **NOTED** the report

<b>ENVIRONMENT FACILITIES &amp; SERVICES</b>
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91. CHRISTMAS LIGHTING **Agenda item 17**

The Committee **RESOLVED** that the timers for the Christmas lights be replaced.

The Committee **RESOLVED** that the EMR for Christmas lighting infrastructure be used to cover the cost over and above the 2021/22 budget for repairs.

**COMMUNITY PARTNERSHIP PROGRAMMES**

92. SPECIAL CONSTABLES

The Committee **NOTED** the reports.

93. YOUTH CLUB

The Committee **NOTED** the report. It was confirmed that the Youth forum meetings could now commence.

**COMMUNITY SERVICES FUNDING**

94. FIRST AID POST

The Committee **NOTED** the report.

**FINANCE**

95. COMMITTEE BUDGET REPORT AS AT 31<sup>ST</sup> MARCH 2021 **Agenda item 21**

The Committee **NOTED** the report.

The Town Clerk advised the meeting of the current research with regard to hanging baskets in the town for 2022/23 and informed them of what could be arranged for this summer by local companies and the significant reduction in price as to that offered by the previous contractor based on the same reduced scheme idea.

Following a proposal (Cllr Wells, seconded Cllr Evans) the Committee **RESOLVED** to have 36 flower baskets displayed (in the triangle crossing areas, along Leigh Road, outside the Community Centre and at various points along the London Road) with watering every other day for 17 weeks from June at a cost of £3,112 + VAT and that this amount to be vired from the C&C General Services EMR.

***The meeting closed at 8.03 pm***